



Job Title: Reading Seed Coach Mentor
Reports to: Reading Seed Volunteer Manager and Trainer
Status: Volunteer

POSITION SUMMARY

Reading Seed Coach Mentors will provide additional support to coaches at each individual school site. Mentors will serve as an additional resource to ensure that all students served by the Reading Seed program are receiving the best possible coaching, specifically to those coaches who are not able to attend other professional development opportunities.

ESSENTIAL FUNCTIONS

In addition to coaching their own students, mentors will:

- Allow observations of their coaching sessions as appropriate.
- Provide observations of others' coaching sessions.
- Provide feedback and support as needed and/or requested.
- Suggest resources and ways to grow as a coach.
- Support coaches in the way that they best learn (i.e. chatting over coffee, sending articles via email, introducing new resources, etc.).
- Provide praise and feedback as appropriate to other coaches.
- Keep records of interactions or meetings with individual coaches.
- Be responsive to coaches' needs while maintaining personal boundaries.
- Communicate with Reading Seed's Volunteer Manager and Trainer about any issues, concerns or requests from coaches.

QUALIFICATIONS

- Prior attendance at a Literacy Connects Info Session
- Attend one 4-hour training at Literacy Connects in early October and additional 2-hour meeting in the Spring
- Availability one day a week during the school day
- Experience coaching in the Reading Seed program at least one year.
- Commitment to Reading Seed program model (conducting one-on-one sessions outside of the classroom and providing the students a choice in the texts that will be read)
- Be positive, supportive, caring, and patient and willing to work with and coach adults
- Familiarity with Reading Seed resources and other resources that can contribute to coaching sessions
- Willingness to keep in communication with the Volunteer Manager and Trainer as needed
- Be at least 18 years old with a GED or HS diploma

Hours: ~1-2 hours per week (not including coaching hours)

Interested? Attend a Literacy Connects Info Session and contact Jessica Dennes at (520) 882-8006 or email at JDennes@literacyconnects.org

Website: www.literacyconnects.org