



Job Title: Tutor for Adult Basic Literacy Students
Reports to: Nancy Siner
Status: Volunteer

POSITION SUMMARY

Do you like to work with people to help them achieve their goals? Adult Basic Literacy tutors work one-on-one or in small classes to help adults improve their basic reading, writing and numeracy skills. Tutors volunteer approximately four hours a week as needed, depending on their assignment.

ESSENTIAL FUNCTIONS

- Build a relationship with the student based on genuine interest as well as mutual trust and respect
- Seek to boost the confidence and independence of a student rather than teach skills
- Approach tutoring sessions with ingenuity and patience
- Report to the Adult Basic Literacy program on progress, challenges and successes

QUALIFICATIONS

- Prior attendance at a Literacy Connects Info Session.
- Attend Adult Basic Literacy training
- Positive and open-minded
- Flexible both with schedule and with approach to students
- Be 18 years old with a GED or HS diploma

Hours: Variable and flexible; students often need to meet evenings and weekends if they have family or job obligations; approximately 4 hours per week.

Interested? Attend a Literacy Connects Info Session: <http://literacyconnects.org/volunteering/>
Still have questions? Contact Nancy at nsiner@literacyconnects.org

Website: www.literacyconnects.org