



**2016-2017 Partnership Application
Adult Basic Literacy**

Organization Name _____

Staff contact _____ Position _____

Phone _____ Email _____

Second Staff contact _____ Position _____

Phone _____ Email _____

Our goal is to collaborate with community organizations to provide a safe, welcoming and well-supported learning environment. Full partnership sites receive a high level of coordination from Literacy Connects program staff and are given priority for tutor placements.

Please describe the need for adult basic literacy and/or numeracy at your location:

**Partnerships are an annual commitment, but session last between 12-16 weeks.
How will you ensure initial student enrollment each session in the offered class(es)?**

Please indicate which of the following resources your organization is able to provide:

Resource	Yes	No	Comments
Ability to pay annual coordination fee of \$1500 to Literacy Connects			
Staff liaison to coordinate class logistics, recruit and call students, and stay in regular communication with Literacy Connects			
Availability of staff person during class time for security and problem-solving			
A dedicated room with usable white boards and technology (computer, projector, internet)			
Clear directional signage to classrooms			
Child care/enrichment -- space and qualified staff			
Access to materials, including use of a copier.			

Organizations needing specialized curriculum should inquire with the program directly at ABL@literacyconnects.org

Classes are held for two hours twice a week. When are the best days and times?

First preference	
Second preference	
Third preference	

Comments/Additional Information:

Signature of Staff Person

Date

Please be aware that the process for opening a full-partnership site can take 3-6 months and is contingent on a number of criteria including tutor availability. Once we receive your application, a staff person will contact you.

**Mail application, along with the list of pre-registered Adult Basic Literacy students, to
Literacy Connects, 200 E. Yavapai Rd., Tucson, AZ 85705
or scan and email to ABL@literacyconnects.org**

