

Template for Submissions to the “Stories, etc.” section

Title
by Your Name

(Type your name as you wish it to appear, for example: Joe, Joe D., Joe Doe, Joseph Henry Doe III, J.D. or JHD.)

Your story, poem or essay goes here.

Use Word or a text file format that can be opened in Word.

Put a blank line between paragraphs, or indent each paragraph, please.

Spelling, grammar and punctuation will not be changed by the editor. This is your best work, not the editor’s. You are responsible for your own proofreading.

Submit your work only when it is completely finished:

- in its absolutely final version,
- with a title,
- with the author’s byline,
- and a “blurb” if you want to include one.

Submit your complete package one time and one time only.

~~ This part is for the optional “blurb,” one or two lines about yourself or your piece. Your tutor may write this part, but so could you! Do not include sensitive personal information.

Here is an example, made up by the editor. It might be easier to use this as a template.

Why I Am Proud of LVT Students
by Ed Itor

I am proud of LVT students because I know how much courage it takes to ask for help with a problem the world says I should not have. It takes a lot of courage.

I am proud of LVT students because I realize how much strength it takes to open that door and take the first step into a new place in the world. It takes a lot of strength.

I am proud of LVT students because I appreciate how much determination it takes to keep working and working when progress seems so slow. It takes a lot of determination.

I am proud of LVT students because they show us every day how far we can travel with courage, strength and determination.